

<p><u>Board Members:</u>  Dwight Coon, Board Chair  Derek Pennel, Vice Chair  Meleah Drago  Jeff Eastburn  Lanae Sjostrom  Bev Schiesser  Jeff Thiessen</p>	<p><b>BLACHLY SCHOOL DISTRICT #90</b>  <b>Triangle Lake Charter School</b>  <b>20264 Blachly Grange Road</b>  <b>Blachly, OR 97412</b>  <b>(541) 925-3262</b>  <b><a href="http://www.blachly.k12.or.us">www.blachly.k12.or.us</a></b></p>	<p><u>Administration:</u>  Adam Watkins,  Superintendent  Pat Rufo,  Business Manager  Anni Thiessen,  Executive Secretary</p>
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**REGULAR and Executive Session SCHOOL BOARD MEETING MINUTES**  
**—December 16, 2020**

**1-0 CALL TO ORDER**

Board Chair Coon Called the regular district board meeting to order at 6:10 p.m.  
Those present were:

**BOARD:** Directors Eastburn, Pennel, Schiesser, Thiessen, Sjostrom and Coon

**STAFF:** Rilke Klingsporn, Adam Watkins, Anni Thiessen, Kelly Goodwin, Lisa Wagner, Pat Rufo, Gina Mitchell and Jeremi Hargett

**GUESTS:** Rob Lafferty (FRR), Marie Dudgeon (OSBA)

**2-0 RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

At 6:10 p.m. the board convened an executive session Pursuant to ORS 192.660(d) "To conduct deliberations with persons designated by the governing body to carry on labor negotiations; and (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing."

Board members, Superintendent Watkins, Marie Dudgeon and Anni Thiessen moved to a virtual meeting room. The board met in executive session until 7:07 p.m.

**3-0 RECONVENE THE REGULAR MEETING/ANY NEEDED ACTION**

Director Coon reconvened the regular meeting at 7:07 p.m.

There was no action taken.

**4-0 WELCOME GUESTS AND VISITORS**

**5-0 PUBLIC FORUM/COMMUNICATIONS**

Two individuals had submitted request to address the board—Lisa Wagner and Rob Lafferty.

Ms. Wagner noted a change in format of the most recent board meeting and stated preference for a more participatory format for board meetings.

Mr. Lafferty expressed desire to see the board conduct Executive Session meetings at the end of the board meeting and promoted the board maintaining accessibility to the community during meetings.

**6-0 CHANGES OR ADDITIONS TO THE AGENDA**

Items 9-2 and 9-4 will be postponed to the January regular meeting.

**7-0 CONSENT AGENDA**

**7-1 Board Minutes**

November 18, 2020—Regular Board Meeting Minutes

**7-2 Financial Report**

November 2020 End of Month Report  
Board review of check register  
Unemployment Trust fund was discussed.

**MOTION:** Director Pennel moved that the district enter into the unemployment trust fund. Director Thiessen seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**7-3 Staff Member Resignation**

Darrel Rothauge has submitted his resignation effective at the end of term 2—February 5, 2021.

**MOTION:** Director Pennel moved to approve the consent agenda as amended. Director Eastburn seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**8-0 REPORTS**

**8-1 Charter Board Report**

Lisa Wagner, representative of the Charter Board, reported that the following items were addressed at the most recent Charter Board Meeting:

- New board members—Gwendolynn Coon, Jennifer Fitzpatrick.
- Thank you’s for Playground donations.
- Charter School focus areas.
- Collaboration with office on newsletter
- Attended Q & A for Charter Boards--netted training opportunities

**8-2 Enrollment**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CDL/Hybrid Enrollment	13	14	13	16	13	10	18	19	21	14	16	16	14	197
TLCS Online enrollment	1	0	0	2	0	1	2	0	1	3	4	0	1	15
Total Blachly SD Enrollment--212														

The 2020-21 budget is based on a student population of 230.

**8-3 Facilities/Transportation Report**

Superintendent Watkins updated the board.

The Facilities Committee has met. There was agreement to prioritize new flooring in the kitchen and cafeteria. It was noted that this project must wait until June due to asbestos mitigation. Shane Bencoter will do most of this project.

Further upgrades to the District office will occur next as this can be done in the winter.

Three items on Phase 2 of the Seismic Grant project remain. McClain (our contractor) targets completion in January.

**8-4 Technology Report**

Adam Watkins reported on the following technology topics:

Reconfiguration of backup server.

Deployment of MDM.

Launch of TLCS Online Pathways.

Deployment of new Chromebooks.

Working on a tech, ticket system and process.

**8-5 TLCS Administrative Report**

Principal Klingsporn and Superintendent Watkins reported.

Watkins—in January Lane Co Sheriff's Dept. will do a security assessment. A grant will be completed based on this assessment.

TLCS Online financial breakout

SIA Grant has not yet been returned to us—hopefully January adoption will occur.

SPED census has been completed

Third term decision about instructional model will be coming two weeks prior to term start.

**8-6 Ready Schools Safe Learners Update**

Ms. Klingsporn provided the following updates regarding the 2021 school year and guidance from Oregon Department of Education.

Our kitchen staff have made over 13,000 meals for our students.

Winter break begins Friday.

Parent conferences are January 7<sup>th</sup>.

Feb 8<sup>th</sup> starts term 3 at which time all MS/HS students and staff switch courses.

RSSL—Ms. Kara is working with students who received incompletes last spring.

Plans to complete credit are being created.

We are still in CDL(Comprehensive Distance Learning); Limited In Person

Instruction (LIPI) has started with four students and may expand to 8. A second group may begin if it may be done safely in the future.

Both Mr. Watkins and Ms. Klingsporn have had added administrative meetings recently and have invested tremendous effort in support of the school/district.

**9-0 UNFINISHED BUSINESS**

**9-1 Second reading of Board Policy**

The following OSBA recommended policies are presented for second reading and adoption:

GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/State Family Medical Leave, Conditionally Required

GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave, Conditionally

Required GCBDA/GDBDA-AR(4) – Sample Designation Letter to Employee –

FMLA/OFLA Leave, Conditionally Required

GCBDAAGDBDAA-AR(1) – COVID-19 Related Leave, Highly Recommended  
GCPC/GDPC – Retirement of Staff, Optional  
IJ – School Counseling Program, Highly Recommended  
IJ-AR – Child Development Specialist Program, Optional  
IKFB – Graduation Exercises, Optional  
JB – Equal Educational Opportunity [\*\*], Required  
JFCM – Threats of Violence\*\*, Required  
LBE - Public Charter Schools, Highly Recommended  
LBE-AR – Public Charter Schools, Highly Recommended  
LBEA – Resident Student Denial for Virtual Public Charter School Attendance\*\*,  
Conditionally Required

There was a question regarding the number of graduation cohorts envisioned with an expanded online school population. At this time only one which is inclusive of both online and on campus is anticipated.

Regarding athletics, any online student desiring athletic participation would do so through TLCS athletics.

**MOTION:** Director Schiesser moved to approve the above policies for second reading and adoption as presented. Director Thiessen seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**9-2 SIA Grant Approval (deferred until January)**

**9-3 Quarterly Progress Toward Board Goals**

Board Vice-Chair Pennel led this discussion noting:

Board development activities have exceeded the first goal participation.

The three to five year facilities plan is on track.

Support of administration in this challenging time is in process/incomplete. The board has, through board development activities, made good groundwork for communication with administration and staff. More on this goal is forthcoming.

**9-4 Incentive Proposal (deferred until January)**

**10-0 NEW BUSINESS**

**11-0 ANNOUNCEMENTS**

The next regular Board meeting is scheduled for January 20, 2021 at 6 pm, format TBA.

**12-0 ADJOURN THE REGULAR MEETING**

Hearing no objection, Director Coon adjourned the meeting at 8:29 p.m.

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Dwight Coon,  
Board Chair

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Adam Watkins,  
Superintendent