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| <p><u>Board Members:</u><br/> Dwight Coon, Board Chair<br/> Derek Pennel, Vice Chair<br/> Meleah Drago<br/> Jeff Eastburn<br/> Lanae Sjostrom<br/> Bev Schiesser<br/> Jeff Thiessen</p> | <p><b>BLACHLY SCHOOL DISTRICT #90</b><br/> <b>Triangle Lake Charter School</b><br/> <b>20264 Blachly Grange Road</b><br/> <b>Blachly, OR 97412</b><br/> <b>(541) 925-3262</b><br/> <b><a href="http://www.blachly.k12.or.us">www.blachly.k12.or.us</a></b></p> | <p><u>Administration:</u><br/> Adam Watkins,<br/> Superintendent<br/> Pat Rufo,<br/> Business Manager<br/> Anni Thiessen,<br/> Executive Secretary</p> |
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**REGULAR SCHOOL BOARD MEETING AGENDA—September 16, 2020**

Notice is hereby given that on Wednesday, September 16, 2020 at 6:00 p.m. the Board of Directors of Blachly School District #90 will hold a Regular Board meeting. This meeting will be held online via Zoom Meeting at

<https://zoom.us/j/93226513064?pwd=K2dTN3YwSDITWXBXWUM0WVVmb21jdz09>

Meeting ID: 932 2651 3064 Passcode: 811143

Or via phone at One tap mobile +16699006833,,93226513064# US (San Jose)

This is an open meeting and the public is invited to attend online or via phone (see above). Visitors will be asked to identify themselves for the minutes. Any public input will be taken in written form only.

**REGULAR SCHOOL BOARD MEETING AGENDA—September 16, 2020**

**1-0 CALL TO ORDER**

**2-0 RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION (if needed)**

The board will convene an Executive session Pursuant to ORS 192.660(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**3-0 RECONVENE THE REGULAR MEETING/ANY NEEDED ACTION**

**4-0 WELCOME GUESTS AND VISITORS**

**5-0 PUBLIC FORUM/COMMUNICATIONS**

Individuals may submit input in writing to the board chair either at the physical address above or emailed to [dcoon@blachly.k12.or.us](mailto:dcoon@blachly.k12.or.us)

**6-0 CHANGES OR ADDITIONS TO THE AGENDA**

**7-0 CONSENT AGENDA**

**7-1 Board Minutes**  
August, 2020—Regular Board Meeting

**7-2 Financial Report**

August 2020 End of Month Report  
Board review of check register

**7-3 Review Student Handbook**

Administration will present the 2020-21 Student Handbook for board review.  
<http://www.blachly.k12.or.us/wp-content/uploads/2020/09/2020-2021-Student-Handbook.pdf>

**7-4 Review Title IX Document**

The Title IX document updated for the 2020-21 school year will be presented for review. This is the link to the document:  
[https://docs.google.com/document/d/1V7z2eMjAMptN0\\_aW9JxprRxabLs1fEeSpct0iynWeYk/edit?usp=sharing](https://docs.google.com/document/d/1V7z2eMjAMptN0_aW9JxprRxabLs1fEeSpct0iynWeYk/edit?usp=sharing)

**POSSIBLE MOTION:** I move to approve the consent agenda as presented/amended.

**8-0 REPORTS**

**8-1 Charter Board Report**

A representative of the Charter Board will report.

**Enrollment**

| Grade                            | K  | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | Total |
|----------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|
| CDL/Hybrid Enrollment            | 13 | 16 | 12 | 14 | 13 | 11 | 17 | 17 | 19 | 17 | 16 | 16 | 11 | 192   |
| TLCS Online enrollment           | 3  | 1  | 1  | 4  | 1  | 1  | 3  | 2  | 3  | 3  | 4  | 0  | 2  | 28    |
| Total Blachly SD Enrollment--220 |    |    |    |    |    |    |    |    |    |    |    |    |    |       |

The 2020-21 budget is based on a student population of 230.

**8-2 Facilities/Transportation Report**

Superintendent Watkins and/or Maintenance Director, Shane Benscoter will update the board.

**8-3 Technology Report**

Jason Asplund will report.

**8-4 Administrative Report**

Principal Klingsporn will report  
Superintendent Watkins will report

**9-0 UNFINISHED BUSINESS**

**9-1 Ready Safe Schools Update**

Ms. Klingsporn and/or Mr. Watkins will provide updates regarding school planning for fall and other guidance from Oregon Department of Education.

**9-2 Board Goals**

The board will discuss goals for the 2020-21 school year. At the August regular meeting the following topics were addressed as potential areas to create goals:

- Support of administration during these unique times through use of resources and review of policy or other documents.
- Participation in board development activity with an 80% participation of the board.
- Develop a 3-5 year facilities plan.

**POSSIBLE MOTION:** I move to approve the above listed items as board goals for the 2020-21 school year.

**9-3 Second Reading Board Policy**

The following OSBA recommended policies are presented for second reading and adoption. This is the link to draft policies:

<https://drive.google.com/drive/u/0/folders/1GUROzS2qLUCwSq3vjlvGB5cnqQiQmwp>

GBEB – Communicable Diseases - Staff, Highly Recommended

GBEB-AR – Communicable Diseases - Staff, Highly Recommended

GBN/JBA – Sexual Harassment, Required

GBN/JBA-AR(1) – Sexual Harassment Complaint Procedure, Required

GBN/JBA-AR(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure, Required

JBA/GBN – Sexual Harassment, Required

JBA/GBN-AR(1) – Sexual Harassment Complaint Procedure, Required

JBA/GBN-AR(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure, Required

JHCC – Communicable Diseases - Students, Required

JHCC-AR – Communicable Diseases - Students, Required

**POSSIBLE MOTION:** I move to approve the above policies for second reading and adoption as presented/amended.

**9-4 Board Development—OSBA Training**

An OSBA led Board Development opportunity scheduled for September 9<sup>th</sup> was postponed due to power outage. The board will reschedule this event and possible dates proposed are September 23<sup>rd</sup> or September 30<sup>th</sup>.

**10-0 NEW BUSINESS**

**10-1 Approve Baseball Co-Op**

An OSAA Cooperative between Elmira HS and Triangle Lake to offer Baseball to TLCS students is requested by Athletic Director, Tony Wynn. This Co-Op would begin in the 2020-21 school year and last for 2 years. This requires board approval.

**POSSIBLE MOTION:** I move to approve the requested OSAA Co-Op with Elmira HS for Baseball as presented/amended.

**10-2 Presentation of Superintendent Goals**

Mr. Watkins will present his 2020-21 superintendent goals to the board.

**POSSIBLE MOTION:** I move to approve the 2020-21 superintendent goals as presented/amended.

**10-3 First Reading Board Policy BFF – Suspension of Policies**

Policy BFF is presented for first reading as recommended by OSBA. This is the link to draft policy: <https://docs.google.com/document/d/18laEZujYjD-Uh0DYZWrtzN-TQctLNzgl5ehxjdZnKc/edit?usp=sharing>  
BFF – Suspension of Policies

**POSSIBLE MOTION:** I move to approve Policy BFF for first reading as presented/amended.

**10-4 Motion to Suspend Policy IKA**

Policy IKA currently contains language specific to trimesters. It is recommended by OSBA that this policy be suspended until policy with updated language is presented. This is the link to current policy:  
<https://policy.osba.org/blachly//IKA%20D1.PDF>

**POSSIBLE MOTION:** I move to suspend Policy IKA as recommended.

**10-5 Approve Staff Updates**

**10-5.1** Jason Asplund has been hired as Technology Director.

**10-5.2** Summer Martin has submitted resignation.

**10-5.3** Kris Kluber has been hired as Bus Driver.

**POSSIBLE MOTION:** I move to approve the hire of Jason Asplund as Technology Director, Kris Kluber as bus driver and accept the resignation of Summer Martin.

**10-6 Adopt Resolution 2020-21 006**

Resolution 2020-21 006 is presented for adoption as per Blachly Board policy. This is the link to the resolution:  
[https://drive.google.com/drive/folders/127sGIokatOQC\\_lilK-DI7ocPNVaxfHM](https://drive.google.com/drive/folders/127sGIokatOQC_lilK-DI7ocPNVaxfHM)

**POSSIBLE MOTION:** I move to adopt Blachly SD Resolution 2020-21 006 as presented/amended.

**11-0 ANNOUNCEMENTS**

The next regular Board meeting is scheduled for October 21, 2020 at 6 pm format TBA.

## 12-0 ADJOURN THE REGULAR MEETING

\*Pursuant to ORS 192.660(2) the Board reserves the right, upon passage of a motion in open session, to discuss any matter in executive session which meets one or more of the following criteria: The governing body of a public body may hold an executive session: (a) To consider the employment of a public officer, employee, staff member or individual agent; (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing; (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.; (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions; (f) To consider information or records that are exempt by law from public inspection; (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing; (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments; (k) To consider matters relating to school safety or a plan that responds to safety threats made toward a school.

The motion shall identify the subject to be discussed without undermining the confidentiality of the executive session.

Notes:

(3) Labor negotiations shall be conducted in open meetings unless negotiators for both sides request that negotiations be conducted in executive session.

(4) Representatives of the news media shall be allowed to attend executive sessions other than those held under criteria (d) above relating to labor negotiations, but the Board may require that specified information be undisclosed.

(5) When the Board convenes an executive session under criteria (h) above relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

(6) No executive session may be held for the purpose of taking any final action or making any final decision.

(7) The exception granted by criteria (a) above does not apply to: (a) The filling of a vacancy in an elective office; (b) The filling of a vacancy on any public committee, commission or other advisory group; (c) The consideration of general employment policies; (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless: The public body has advertised the vacancy; The public body has adopted regular hiring procedures; In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

(8) The Board may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs

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**REGULAR and Executive Session SCHOOL BOARD MEETING MINUTES—**  
**August 12, 2020**

**1-0 CALL TO ORDER**

Director Coon called the meeting to order at 6:00 pm.

Those present were:

**Board:** Directors Sjostrom, Thiessen, Eastburn, Schiesser, Coon, Pennel and Drago (arrived 6:45)

**STAFF:** Kelly Goodwin, Sadie Mooney, Brittany Bottensek, Kara Severino, Rilke Klingsporn, Adam Watkins, Pat Rufo, Anni Thiessen, Regina Mitchell (arrived 6:45), Paige Wynn, Lisa Wagner and Summer Martin

**Guests:** Rob Lafferty, Cydney Wilson

**2-0 RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

At 6:00 pm, Director Coon recessed the regular meeting and convened an Executive session Pursuant to ORS 192.660(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The audience was excused, board members, Rob Lafferty, Mr. Watkins and Anni Thiessen remained in the meeting.

The board met in executive session from 6:00 p.m. until 6:20 p.m.

**3-0 RECONVENE THE REGULAR MEETING/ANY NEEDED ACTION**

At 6:20 p.m. Director Coon reconvened the regular session.

There was no action taken.

**4-0 WELCOME GUESTS AND VISITORS**

**5-0 PUBLIC FORUM/COMMUNICATIONS**

Individuals may submit input in writing to the board chair either at the physical address above or emailed to [dcoon@blachly.k12.or.us](mailto:dcoon@blachly.k12.or.us)

Rob Lafferty commended the Blachly SD regarding the tone of the executive sessions.

**6-0 CHANGES OR ADDITIONS TO THE AGENDA**

**7-0 CONSENT AGENDA**

**7-1 Board Minutes**

July, 2020—Regular Board Meeting  
Eastburn noted 11-1 that he was not present but was listed in the vote. (the record was corrected. AT)

**7-2 Financial Report**

July 2020 End of Month Report  
Board review of check register

**7-3 First Reading Board Policy**

The following OSBA recommended policies are presented for first reading:

- GBEB – Communicable Diseases - Staff, Highly Recommended
- GBEB-AR – Communicable Diseases - Staff, Highly Recommended
- GBN/JBA – Sexual Harassment, Required
- GBN/JBA-AR(1) – Sexual Harassment Complaint Procedure, Required
- GBN/JBA-AR(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure, Required
- JBA/GBN – Sexual Harassment, Required
- JBA/GBN-AR(1) – Sexual Harassment Complaint Procedure, Required
- JBA/GBN-AR(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure, Required
- JHCC – Communicable Diseases - Students, Required
- JHCC-AR – Communicable Diseases - Students, Required

It was noted that the board will receive policies with recommendations for first reading in the future.

**MOTION:** Director Pennel moved to approve the consent agenda as presented. Director Eastburn seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**8-0 REPORTS**

**8-1 Charter Board Report**

Sarah Walden, representative of the Charter Board noted that the Charter Board will hold a meeting next week. There was no report.

**Enrollment**

| Grade                   | K  | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | Total |
|-------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|
| Current enrollment 2021 | 14 | 15 | 13 | 19 | 14 | 12 | 22 | 22 | 23 | 21 | 21 | 17 | 14 | 227   |

The 2020-21 budget is based on a student population of 230.

**8-2 Facilities/Transportation Report**

Superintendent Watkins updated the board.  
The Seismic Grant project is on track to meet timelines; budget is on pace also.  
Discussion surrounding budget is ongoing.  
District office upgrades are in process—siding and window replacement.  
Radon testing (in the main building) is ongoing and various mitigation processes are being used and considered.  
Transportation—one bus was taken to Florence for a new bus driver to complete training.

**8-3 Technology Report**

Superintendent Watkins reported. With the increase of online instruction, we have entered into CANVAS contract. LESD is providing instruction for staff. There is a tech position now posted for the district. The salary range is close to the yearly cost of Ambient.

**8-4 Administrative Report**

Ms. Klingsporn noted that most of the administrative report will be presented in item 9-1.

**9-0 UNFINISHED BUSINESS**

**9-1 Ready Safe Schools Update**

Ms. Klingsporn and Mr. Watkins provided updates regarding school planning for fall and guidance from Oregon Department of Education.  
Return to Learning Pathways report.  
CANVAS will provide a single entry access point for curriculum information.  
The board was provided the presentation given at the community meeting on Monday, August 10<sup>th</sup>.  
The calendar amendment later in the agenda provides needed adjustment for student learning.  
Metrics to reopen on-site learning were presented.

**9-2 Board Goals**

The board will discuss goals for the 2020-21 school year.  
It was suggested that the board:  
Offer support (allocation of resources, policy or document review) to admin as needed during this unique time.  
Complete board development and new superintendent training with 80% board participation.  
Develop a 3-5 year facilities plan.  
Visioning for the school (or perhaps this will be a goal for next year).  
This item will be revisited at the next meeting.

**9-3 Calendar Amendment**

To accommodate necessary changes for fall, amendment of the calendar is recommended.  
90 hours are allowed for additional conference time.  
90 hours are allowed for staff development.  
4 opportunities are allowed for families to connect with staff.  
This calendar would be used for both CDL and TLCS Online.



**MOTION:** Director Coon moved to amend the 2020-21 adopted calendar as presented. Director Schiesser seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

## **10-0 NEW BUSINESS**

### **10-1 Board Development—OSBA Training**

This training is a package of three dates. Options are available in September and October. Dates and times were discussed.

### **10-2 Rescind Motion**

District Policy BCB states that it is the job of the superintendent to appoint a staff member as the board secretary. OSBA recommends rescinding the motion from the July 2020 board meeting wherein the board secretary was voted in by the Board.

**MOTION:** Director Pennel moved to rescind the motion at the July 15, 2020 regular board meeting wherein the board secretary for the 2020-21 school year was selected. Director Eastburn seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

Anni Thiessen was appointed by Mr. Watkins as Board Secretary.

### **10-3 Adopt Resolution #20-21 005--District Job Descriptions**

Job descriptions have been reviewed by OSBA and are presented for adoption in Resolution #20-21 004.

**MOTION:** Director Schiesser moved to adopt Resolution #20-21 005 as presented. Director Pennel seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

## **11-0 ANNOUNCEMENTS**

The next regular Board meeting is scheduled for September 16, 2020 at 6 pm format TBA.

## **12-0 ADJOURN THE REGULAR MEETING**

Hearing no objection, Director Coon adjourned the meeting at 8:26 pm