

<p><u>Board Members:</u>  Dwight Coon, Board Chair  Derek Pennel, Vice Chair  Meleah Drago  Jeff Eastburn  Lanae Sjostrom  Bev Schiesser  Jeff Thiessen</p>	<p><b>BLACHLY SCHOOL DISTRICT #90</b>  <b>Triangle Lake Charter School</b>  <b>20264 Blachly Grange Road</b>  <b>Blachly, OR 97412</b>  <b>(541) 925-3262</b>  <b><a href="http://www.blachly.k12.or.us">www.blachly.k12.or.us</a></b></p>	<p><u>Administration:</u>  Adam Watkins,  Superintendent  Pat Rufo,  Business Manager  Anni Thiessen,  Executive Secretary</p>
---	--	--

**REGULAR and Executive Session SCHOOL BOARD MEETING MINUTES**

**November 18, 2020**

From Amended agenda

*DRAFT minutes: pending board approval as part of consent agenda on 12/16/2020*

**1-0 CALL TO ORDER**

Director Coon called the online meeting to order at 6:08 p.m. Those present were:

**BOARD:** Directors Coon, Pennel, Eastburn, Sjostrom, Schiesser, Drago

**STAFF:** Regina Mitchell, Shane Benscoter, Kelly Goodwin, Lisa Wagner, Pat Rufo, Jason Asplund, Rilke Klingsporn, Adam Watkins, Anni Thiessen

**GUESTS:** Rob Lafferty (FRR), Sue Wilson (LESD)

**2-0 RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION (if needed)**

At 6:09 p.m. Director Coon convened an Executive session Pursuant to ORS 192.660(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations; and (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Board members, Superintendent Watkins, Anni Thiessen and Rob Lafferty recessed into a different Zoom room for Executive Session.

The board met in executive session until 6:48 p.m.

**2-0 RECONVENE THE REGULAR MEETING/ANY NEEDED ACTION**

Director Coon reconvened the regular session at 6:48 p.m.

There was no action taken.

**4-0 WELCOME GUESTS AND VISITORS**

**5-0 PUBLIC FORUM/COMMUNICATIONS**

Individuals were invited to submit input in writing to the board chair either at the physical address above or via email to [dcoon@blachly.k12.or.us](mailto:dcoon@blachly.k12.or.us) Submissions must be made by noon Monday the week of the meeting.

Public comment policy: <https://policy.osba.org/blachly/AB/BDDH%20D1.PDF>

Public comment AR: <https://policy.osba.org/blachly/AB/BDDH%20R%20G1.PDF>

(Written comment to the board is attached in Appendix A.)

## 6-0 CHANGES OR ADDITIONS TO THE AGENDA

Additions to agenda:

- 7-3 District Calendar Adjustment
- 10-5 Dates for board training
- 9-3 OSBA Resolution

## 7-0 CONSENT AGENDA

### 7-1 Board Minutes

October 21, 2020—Regular Board Meeting

### 7-2 Financial Report

October 2020 End of Month Report  
Board review of check register

### 7-3 District Calendar Adjustment

A proposed calendar change/adjustment was brought to the board Jan 18<sup>th</sup>, a Classified Staff holiday, is proposed as a workday for teachers.

### 7-4 November Board Policy 1<sup>st</sup> Reading

The following OSBA recommended policies are presented for first reading:  
GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/State Family Medical Leave, Conditionally Required  
GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave, Conditionally Required  
GCBDA/GDBDA-AR(4) – Sample Designation Letter to Employee – FMLA/OFLA Leave, Conditionally Required  
GCBDA/GDBDA-AR(1) – COVID-19 Related Leave, Highly Recommended  
GCPC/GDPC – Retirement of Staff, Optional  
IJ – School Counseling Program, Highly Recommended  
IJ-AR – Child Development Specialist Program, Optional  
IKFB – Graduation Exercises, Optional  
JB – Equal Educational Opportunity[\*\*], Required  
JFCM – Threats of Violence\*\*, Required  
LBE - Public Charter Schools, Highly Recommended  
LBE-AR – Public Charter Schools, Highly Recommended  
LBEA – Resident Student Denial for Virtual Public Charter School Attendance\*\*, Conditionally Required

<https://drive.google.com/drive/folders/1f6Q23tpfVyJZwjAeoVO5Z96WtwYjPnWM?usp=sharing> (Please copy this address and paste to your browser.)

**MOTION:** Director Pennel moved to approve the consent agenda as presented. Director Eastburn second the motion.

**VOTE:** The vote was unanimous and the motion carried.

## 8-0 REPORTS

### 8-1 Charter Board Report

Charter Board representative, Lisa Wagner reported the following topics from the previous Charter Board meeting:

- Communications—the board is considered a monthly parent letter

- Welcome new board member, Jennifer Fitzpatrick
- Development of a survey regarding charter focus areas
- Training was discussed
- Work session to write thank you notes for playground donations.

## 8-2 Enrollment

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CDL/Hybrid Enrollment	13	15	13	16	13	10	19	19	21	14	16	16	14	199
TLCS Online enrollment	1	0	0	2	0	1	2	0	1	3	4	0	1	15
Total Blachly SD Enrollment--214														

The 2020-21 budget is based on a student population of 230.

## 8-3 Facilities/Transportation Report

Maintenance Director, Shane Benscoter brought an update to the board.

Director Pennel noted that one board goal is a Strategic Facilities Plan. Pennel noted that the multi-page project list of 8 years ago is hugely diminished by the work and management of Mr. Benscoter. Benscoter has been able to manage many projects which could have been quite costly to the district at reasonable expense. Because of this, up to \$85k in Capital Projects Fund is available to repurpose. Shane Benscoter proposed projects which would utilize the funds mentioned above and would mark the beginning of the Strategic Facilities Plan. (Appendix B) The board may utilize a maintenance/facilities committee to help provide direction and priority.

The cafeteria floor requires asbestos abatement prior to replacement. This is a high priority project.

## 8-4 Technology Report

Jason Asplund brought a technology report to the board.

He noted that investment of time is divided between daily needs of students/staff and large picture projects.

90 new Chromebooks have arrived (ordered last spring) and are being prepped to disperse to students.

Current projects include preparation for term 2—updating CANVAS, Internet connectivity for families with challenges—providing hot spots, inventorying outdated technology for surplus, updating the server room, implementation of a mobile device management system (such as iPads) for remote updates, new filtering system, implementing a request system, backup and storage systems, security equipment updates, LESD and WESD discussion/research into E-rate, TLCS Online website development, including curriculum providers.

Director Pennel noted that greater academic options—something desired by many families—may be met by TLCS Online opportunities.

## 8-5 TLCS Administrative Report

Principal Klingsporn and Superintendent Watkins both reported.

Ms. Klingsporn noted that HS athletic conditioning has begun. HS Football conditioning occurs outside and HS Girls basketball in the gym. With adjustments from the governor we are unable to continue with HS Girls indoor conditioning. Term 1 has just concluded, RC grades and elementary progress reports are being mailed. In general, HS students are struggling to succeed academically. Attendance trends in MS and HS show challenges. Credit assurance plans from last spring are being followed up on for students who had incompletes. Term 2 has begun. Parent Teacher Conferences are in January. Further guidance from OSAA regarding athletics is pending. There was discussion of possible ways to encourage the senior class. Mr. Watkins addressed the following topics: Pioneer Connect—regarding fiber optic availability and a community center. Measure 52 curriculum intervention around suicide prevention. The HS Success budget was approved last week. Audit in Feb. OSBA conference was virtual last weekend. Risk assessment through PACE was completed. This provides a 5% discount on insurance. Communication to families regarding the current freeze has gone out. Limited in Person Instruction (LIPI) is being developed with a target date of Dec. 7 to begin if possible. Intervention support is the focus, not instruction. Current state metrics only allow CDL (Comprehensive Distance Learning).

**8-6 Ready Schools Safe Learners Update**

This content was covered in the Administrative Report.

**9-0 UNFINISHED BUSINESS**

**9-1 Second reading of Board Policy**

**9-1.1 Policy ACB – All Students Belong**

All Oregon schools are required to approve the following policy:

Policy ACB - All Students Belong

Policy ACB-AR - All Students Belong

[https://docs.google.com/document/d/1vSEc5XTXpO9VFyxLKEi\\_bXBWjYa\\_ivLFptUpoc3s0Q/edit?usp=sharing](https://docs.google.com/document/d/1vSEc5XTXpO9VFyxLKEi_bXBWjYa_ivLFptUpoc3s0Q/edit?usp=sharing)

<https://docs.google.com/document/d/1ux5urMIC2fmq8baZ5IH7wk20MpHXQaJddnkW6NXGkxs/edit?usp=sharing>

**9-1.2 Policy IKA – Grading and Reporting System**

Blachly Policy IKA was suspended September 16, 2020 pending update. Administration recommends the following updates to this policy.

[https://docs.google.com/document/d/1LpKv3ThkRBLzz\\_LJuMNak1JPot61pUCK\\_tA2FPNKIKA/edit](https://docs.google.com/document/d/1LpKv3ThkRBLzz_LJuMNak1JPot61pUCK_tA2FPNKIKA/edit)

**MOTION:** Director Pennel moved to approve Blachly Policy ACB and Policy IKA as presented. Director Sjostrom seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**9-2 Adoption of Superintendent Evaluation Document and Timeline**

[Superintendent Evaluation and Timeline](#)

Director Pennel presented a proposed evaluation tool and timeline for the superintendent's evaluation.

**MOTION:** Director Schiesser moved to approve the Superintendent Evaluation and Timeline for the 2020-21 school year as presented. Director Sjostrom seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**9-3 OSBA Resolution**

An OSBA proposed resolution was discussed.

**10-0 NEW BUSINESS**

**10-1 Approval of Student Investment Act (SIA)**

Superintendent Watkins will present the Student Investment Act.

[Blachly SIA Application](#)

[Equity Lens Tool](#)

Sue Wilson presented the Blachly SIA Application and Equity Lens tool. Superintendent Watkins will form a committee to begin visioning a 3-5 year plan for the district.

**MOTION:** Director Pennel moved to approve the Student Investment Act (SIA) as presented. Director Schiesser seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**10-2 Employee Incentive Contract Opportunities**

Director Pennel asked the board for feedback regarding the idea of employee incentives.

The district is not in a position to pay above-average compensation during the current challenging economic times.

He suggests grant writing on personal time be incentivized.

He also suggests performance incentive in a contract. Terms would be job specific and would apply to 'over and above' performance and would align with district priority.

Pennel and Watkins will interact to craft a proposal. Pennel will bring something in December.

There was no opposition to this concept in general. Director Schiesser expressed concern regarding teacher contract being tied to student achievement.

**10-3 Suspension of policy IKF-AR for the 2020-21 school year.**

Current policy requires TLCS graduates to earn 25 credits to graduate with a Triangle Lake diploma. The state is requiring schools to not require more than the 24 credits needed to earn an Oregon Diploma. To reduce required credits necessitates suspension of Blachly Policy IKF-AR.

<https://policy.osba.org/blachly/IKF%20R%20D1.PDF>

**MOTION:** Director Eastburn moved to suspend Blachly Policy IKF-AR for the 2020-21 school year. Director Pennel seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**10-4 Surplus Technology**

Technology manager, Jason Asplund, recommends the district surplus the technology represented in this document:

<https://docs.google.com/spreadsheets/d/1DY5FIFujqxvI6aTSq5YwYwQISuoWaLlOELRRN6QoqX8/edit#gid=0>

**MOTION:** Director Pennel moved to approve the surplus of district technology as presented. Director Sjostrom seconded the motion.

**VOTE:** The vote was unanimous and the motion carried.

**10-5 Board Training**

Discussion of dates for board development.

December 2, 3 or 9 are available for staff training with Kristen Miles at OSBA.

December 3 is convenient for the most at 6 pm

**11-0 ANNOUNCEMENTS**

The next regular Board meeting is scheduled for December 16, 2020 at 6 pm, format TBA.

**12-0 ADJOURN THE REGULAR MEETING**

Hearing no objection, Director Coon adjourned the meeting at 9:42 p.m.

---

Dwight Coon,  
Board Chair

---

Adam Watkins,  
Superintendent

## APPENDIX A

### Public input for Board Meeting November 18, 2020

Dear Dwight,

"I hope that this email will be considered for reading at this week's District Board meeting. I did not understand that public input had to be in writing by noon of the Monday before the meeting. As the email with the agenda wasn't out until after that time, I am sure that you will make an exception.

Thank you for allowing the one question that I had at the last District Board meeting. I was confused at the reluctance to let me speak, and am sorry that I hadn't paid closer attention to the somewhat recent addition to the agenda regarding public comment submissions. That brings me to the subject of this letter. I wanted to take a moment to express my dismay at the Board's decision not to allow public input during Public Board meetings except in the aforementioned method. I am not sure what has led you to reach the conclusion that live interaction with your community is negative thing but I do recognize that is a bad decision.

You represent your small community and this school is known for its family environment. District Board meetings in the past have had a great balance of professionalism and feeling relaxed and open. The decision to prohibit the folks who are interested and involved in this school and community to speak in real time publicly shows a lack of awareness regarding the school and community you serve. I have heard feedback from survey after survey from students, families, staff and our community asking for better communication from our school. Anecdotal evidence is plenty, but you have data to support the assertion that more communication is better. What led you to decide that cutting off live interactions with your public would make this board operate in an open manner that invites more communication? I have been in leadership positions and understand that it is so much simpler and easier to move forward with your goals and plans without the hassle of taking in outside commentary and ideas. But at what cost? I have watched leaders make this same error before, it does not lead to better working relationships, or a feeling of teamwork, and it contributes a sense of dismissal and devaluation of those who would like nothing better than to be supportive and involved.

In regard to submitting feedback ahead of time: How is a person who reads the agenda ahead of time supposed to understand the depth of a decision you as a Board are to make by reading the outlined version of topics to be covered? How am I as a member of the public attending supposed to foresee the discussions you will have? Questions, comments, and observations are of course going to evolve in real time. In this day of online meetings, you have even more control over who speaks and when, yet you decide to limit that even more? Again, I cannot fathom how you came to a conclusion that interaction with your public is not an honor, that hearing from them is evidently unwelcome, that those who have an interest in what takes place in this arena are better off silenced as much as possible. Your duty to serve is difficult, I know. Taking away the burden of answering directly to your public is tempting, I can understand. But, though I can possibly imagine this sort of thing happening in error at a large district with people who do not know their community or care about their people, but here in this "family" it is borderline shameful that this is how you have chosen to operate.

I am asking you to revoke whatever decision you have made in regard to suppressing public interactions that have been such an important part of this districts previous operations.

Sincerely,

Lisa Wagner"

Received via email 11/16/2020, 6:12 p.m.

Appendix B

<b>Blachly District Facility / Maintenance Project List</b>				
~ as of 11/17/20 ~				
		<b><u>BID BASED EST.</u></b>	<b><u>ESTI MAT E</u></b>	<b><u>PROPOS ED '20/'21</u></b>
<b>Cafeteria/Kitchen Floor</b>	Asbestos Abatement/ New Flooring	*	\$35,000	\$35,000
<b>Administration Bldg</b>	Interior Retrofit Sheetrock/Painting/Flooring and Trim	*	\$20,000	\$20,000
<b>Interior Window Trim</b>	Remove Existing Trim and Sheetrock to Match The Other Two Classrooms	*	\$10,000	\$10,000
<b>Recycle Building @ Gym</b>		*	\$1,500	
<b>Maintenance Trailer Deck</b>	Replace Deck and Railing on Maintenance Trailer	*	\$2,800	
<b>Sidewalks</b>				
	Sidewalks Between Library and K1 Possible ADA Entrance		\$15,000	
	Sidewalk To School Entry /Possible ADA Entrance		TBD	
	Sidewalk /Retaining wall to Admin Buildings		\$20,000	
<b>High School Offices Heating</b>	Heating In Front Offices	*	\$8,000	
<b>Pump House</b>	Remodel Interior/Replace Deteriorated Wall /Ceiling Coverings		\$10,000	
	Repair/Replace Siding /Painting		TBD	
	Demo Water Tank Structure/Paint Tank		\$5,000	
	Peristaltic Pump's (Backup or Replace?)	*	\$3,000	
<b>Football Field Irrigation System</b>			\$15,000	
<b>Phone System</b>	Intercom/Phone/Bells/Clock Systems			



<b>Camera upgrade</b>	Includes New DVR and 8 Cameras		<b>\$3,000</b>		
<b>Lower Field restoration</b>					
	Fill around track 32 yards top soil/ 2 loads Placed with CAD		<b>TBD</b>		
	Pea Gravel on East/West sides/ Weed Cloth? Round Rock? Flood?		<b>TBD</b>		
	Shot Put Excavation and Replace with sand		<b>TBD</b>		
	Long Jump Pit Borders and Sand		<b>TBD</b>		
<b>Lower Field Shed</b>	Clean Up small side of shed for Track Gear		<b>TBD</b>		
	Make Well Operational /Water Test		<b>TBD</b>		
	Excavator and brush removal inside fence		<b>TBD</b>		
	Well/ Possible Lower Field Irrigation		<b>TBD</b>		
<b>Lighting T12 Upgrades</b>	Cafeteria Lighting		<b>\$7,200</b>		
	Shop Lighting		<b>\$6,100</b>		
	Culinary / Health		<b>\$5,800</b>		
<b>Shop Expansion</b>	Expand to west Reconfigure Restrooms.		<b>TBD</b>		
<b>Shop Bathrooms</b>	Depends on Possible Expansion		<b>TBD</b>		
<b>Playground Expansion</b>	Area Between Modular and School Playground		<b>TBD</b>		
<b>Superintendents House</b>	Demo /Repurpose Property		<b>TBD/ Grant ?</b>		
<b>ADHERE Manual</b>	Called David Burrows OCT2020 to update manual with seismic/ 3YR INSP	*	<b>\$4,975</b>	<b>\$4,975</b>	
<b>Door Knobs</b>	Ongoing Door Handle Replacement until Complete	*	<b>\$1,500</b>		
<b>Gym Picnic tables East Side</b>		*	<b>\$4,500</b>	<b>\$4,500</b>	
<b>Gym Trophy Case's</b>		*	<b>\$1,500</b>		

<b>Upper Hall Trophy Case's</b>		*	\$2,000	\$2,000	
<b>RECURRING</b>					
<b>Water Testing</b>					
	Lead and Copper/ Annual		\$46		
	Nitrate / Annual		\$40		
	Coliform Quarterly		\$200		
	Stage 2 DBP Every 3 Years- Due 6/25/2023		\$500		
	IOC (Includes Nitrate, Nitrite,& Arsenic) Every 3 Years Due 6/13/2022		\$378		
	SOC Every 3 years- Due 6/13/2022		\$1,365		
	VOC Every 3 Years -Due 6/13/2022		\$236		
	Nitrite Every 9 Years (Done With IOC) Due 6/13/23022		\$63		
<b>Annual</b>	Fire Extinguisher Inspection	<b>Annual</b>	\$800		
<b>Every 4 years</b>	Parking lot reseal	<b>Summer 2019</b>	\$7,000		
<b>Every 4 years</b>	Water testing 3 yr/5yr	<b>Summer 2019</b>	\$2,700		
<b>Every 3 yr/5yr</b>	Landscape Bark	<b>Summer 2019</b>	\$1,500	\$1,500	
<b>Every 3 years</b>	Gym floor 3 yr	<b>Summer 2020</b>	\$3,800	\$3,800	
<b>Every 3 years</b>	Playground chips Fibrex ada/astm 4" lift is 37.5 yds 5 units \$1,075	<b>Summer 2019</b>	\$1,800	\$3,600	
<b>Ongoing until complete</b>	Door Locks/Classroom Lever Locks		\$1,500		
			<b>Total</b>	<b>\$85,375</b>	