

BLACHLY SCHOOL DISTRICT #90

Triangle Lake Charter Schools
20264 Blachly Grange Road
Blachly, OR 97412
541-925-3262
www.blachly.k12.or.us

NOTICE OF VACANCY

August 20, 2020

Job Title:	Temporary Special Education Teacher (2020-2021)	Salary:	Negotiated agreement
Reports To:	Principal/Special Education Director	FTE	1.0 4 days/wk + PD
		# of Days	171-day calendar year

POSITION SUMMARY

To assist the district in carrying out the requirements of the special education program as required by State and Federal law through the identification, assessment, diagnosis and prescription of programs for students who qualify for special education. To instruct and case manage students who have been identified as having an eligible disability and needing specially designed instruction. Responsible for planning instruction and/or adaptation of the education program to enable students to benefit from educational experiences.

This position is temporary for the 2020-2021 school year. The successful candidate may apply for the permanent position at the end of the temporary contract.

MINIMUM QUALIFICATIONS

Valid Oregon teacher’s license, with endorsement in special education.

ESSENTIAL FUNCTIONS

Meets the standards of Competent and Ethical Performance as outlined in Oregon Administrative Rules (OAR 584-020-000 to 584-020-0045). The following are examples of principle duties; however, any one position may not cover all duties listed and examples may not cover all duties an employee is expected to perform.

- Effectively works with and responds to people from diverse cultures or backgrounds.
- Works collaboratively with other school personnel (e.g., Title I, regular education, school psychologist, specialists, classified staff) in meeting the diverse social and academic needs of all students.
- Cultivates and models a respectful working and learning environment
- Utilizes effective, proactive behavioral management skills in all school settings
- Uses current body of knowledge in cultural diversity issues in teaching and curriculum development to design and adapt individual/group academic and behavioral/social programs in all school settings

- Determines the specific needs of a child and develops an individual educational plan (IEP) to meet the student's individual needs.
- Facilitates IEP meetings, ensuring compliance with all aspects of the process and meeting all deadlines and requirements.
- Provide direct instruction to students with disabilities, in alignment with IEP goals.
- Participates in staffing meetings with administrators, principals, speech pathologists, specialists, and other school personnel to evaluate or develop instructional programs for specific students.
- Makes a referral to other programs when required, to assist in evaluating the specific needs of an individual or to obtain other special services.
- Maintains files of all special education students containing all required special education paperwork.
- Collects and appropriately reports progress on IEP goals. Maintains accurate and complete records.
- Supplies special instructional materials to the classroom teacher necessary to attain specific goals of the special education child.
- Consults with classroom teachers on the progress of special education students and consults with classroom teachers regarding adaptation and modifications to be used.
- Complies with State and Federal regulations concerning all special education processes, and confidentiality of student records and personally identifiable information.
- Is responsive to feedback from colleagues and administrators and is able to apply feedback to improve skills and services to all students
- Establishes and maintains open lines of communication with all students and parents/guardians concerning both the academic and behavioral progress of all assigned students
- Strives to improve professional competence through ongoing professional development activities.
- Utilizes computer and software programs as related to job responsibilities.
- Trains and acts as lead for Instructional Assistants.
- Designs instruction, monitors and provides feedback for Instructional Assistants and be available for problem solving relating to classroom instruction.

WORK ENVIRONMENT

- This position is primarily performed indoors in school buildings, although some outdoor instruction and supervision are required
- Frequent or prolonged standing, walking and sitting.
- Possible exposure to bodily fluids due to student or employee injury or illness.
- Requires accurate perceiving of sound, near and far vision, depth perception, handling and working with materials and objects
- Frequent and prolonged talking/hearing conversations.
- Evenings and/or extended work hours are occasionally required.
- May be required to obtain a First Aid and/or CPR Card and serve as a Delegated Caregiver or Designated First Aid Provider.
- Work may involve occasional lifting of objects weighing 15 to 25 pounds

WORKPLACE EXPECTATIONS

- The employee has regular attendance at work and work activities, and is punctual in meeting deadlines, attending meetings, and following schedules
- The employee is dressed and groomed in a neat, clean and appropriate professional manner for the assignment and work setting.
- The employee maintains the integrity of confidential information relating to a student, family, colleague or district patron. The employee uses or relays personal information only in the course of performing assigned responsibilities and in the best interest of the individuals involved.
- The employee follows all district or supervisor policies, rules, regulations, memos, bulleting, announcements, applicable position descriptions, and reasonable requests by proper authority.
- The employee demonstrates appropriate judgment and professional behavior at all times.
- All licensed employees will meet the Teacher Standards and Practices Commission (TSPC) Standards for Competent and Ethical Educators and District Standards for Performance.

WORK YEAR AND BENEFITS

This position follows the regular teacher work year and working conditions are governed by the collective bargaining agreement. This position includes a full health insurance stipend. TLCS is on a four-day school week. This is a permanent position.

SALARY

Salary and benefits based on current TLEA salary schedule and collective bargaining agreement. For 2020-21, a 1.00 FTE salary ranges from \$36,720-\$56,851.

EVALUATION

Job performance will be evaluated in accordance with state law and the Board's policy on evaluation of licensed employees.

TO APPLY

- Complete online application through district website; AND
- Submit current resume cover letter, and 3 current letters of reference by email to rklingsporn@blachly.k12.or.us

PLEASE CONTACT

Rilke Klingsporn, Special Education Director – rklingsporn@blachly.k12.or.us
Pat Rufo, Business Manager – prufo@blachly.k12.or.us or 541-925-3262 ext. 104
Adam Watkins, Superintendent – awatkins@blachly.k12.or.us

LAST DAY TO APPLY

Open until filled

Blachly School District #90 is an equal opportunity/affirmative action employer committed to meeting the full intent of the Americans with Disabilities Act.